Anti-Money Laundering/Combatting the Financing of Terrorism (AML/CFT)

Staff Training Record for <Business Name>

<Business Name> staff have received a copy of the AML/CFT Compliance Policy and Procedures Statement.

<Business Name> staff have been made aware of the obligations of the practise under the Criminal Justice Money Laundering and Terrorist Financing Act 2010 regarding:

- Customer Due Diligence & ongoing monitoring
- Identifying a PEP & seeking Senior Management Approval
- Making a Suspicious Transaction Report
- Internal Policies, Procedures & Risk Assessment
- Retention of Records

<Business Name> staff have received training¹ as to how to recognise and handle transactions, which might relate to Money Laundering/Terrorist Financing.

Staff Declaration of Receipt of AML/CFT Training

Name of Staff Member	Signature and Date

¹ The PSRA recognises in-house training as sufficient/appropriate for non-licenced staff. Licenced staff are expected to complete an AML/CFT module as part of their annual CPD requirements.