

**CLIENT/CUSTOMER DUE DILIGENCE REPORT**  
In respect of a Partnership

**Part 1: Details of Client**

Name and Address of Partner 1:

Name and Address of Partner 2:

**Part 2: Risk Assessment**

Following a risk assessment, carried out in accordance with the business's Anti-Money Laundering (AML) Policies and Procedures, and taking into account all risk factors identified therein;

The risk rating associated with this client is;    Low     Medium     High

**Part3: Details of CDD carried out in respect of the Client**

	YES/NO	Details (i.e. description of documents/info provided)
Has a copy of the partnership agreement been provided? <b>(Mandatory Requirement)</b>		
Has proof of identity for (at least) one partner been provided? <b>(Mandatory Requirement)</b> *In the case of a Limited Partnership, ID from one general and one limited partner should be obtained.		
Has proof of identity for (at least) one signatory of the partnership been provided? <b>(Mandatory Requirement)</b>		
Have all beneficial owners of the partnership been identified? <b>(Mandatory Requirement)</b>		
Are either of the partners Politically Exposed Persons (PEP) <sup>1</sup> , Close Associates of any PEP or an Immediate Family members of any PEP?		
Where a company director is a PEP, close associate or immediate family member of a PEP;		
<ul style="list-style-type: none"> <li>▪ Has approval been obtained by senior management to establish a business relationship with the individual?</li> <li>▪ Has the source of wealth or funds been determined?</li> </ul>		Name & Signature of Approver:
Where the client has been given a risk rating of <u>High</u> , has enhanced due diligence <sup>2</sup> been completed?		

**Part 4: Declaration of CDD by Property Service Provider**

I am satisfied that sufficient customer due diligence has been carried out in respect of this Partnership.

Signed:

Date:

<sup>1</sup> The definition of a Politically Exposed Person (PEP) can be found in the Anti-Money Laundering (AML) Policies and Procedures for Property Services Providers, associated with this form and available at [www.psr.ie](http://www.psr.ie)

<sup>2</sup> Guidelines on completing enhanced due diligence can be found in the Anti-Money Laundering (AML) Policies and Procedures for Property Services Providers, associated with this form and available at [www.psr.ie](http://www.psr.ie)